

CHESTNUTHILL TOWNSHIP SUPERVISORS  
ROUTE 715, BRODHEADSVILLE, PA 18322

MINUTES OF REORGANIZATION MEETING – JANUARY 5, 2009

The Reorganization Meeting of the Chestnuthill Township Board of Supervisors was held at 6:30 p.m. on Monday, January 5, 2009, at the Township Municipal Building. Those present were Supervisors Chuck Gould, Leigh Kane, Dave Fleetwood, Atty. Joseph P. McDonald, Jr., Township Manager David Albright and Office Manager Cathy Martinelli.

The **Pledge of Allegiance** to the Flag was led by Cathy Martinelli.

**Temporary Chairman.** Leigh made a motion, seconded by Dave and it was voted to appoint **Cathy Martinelli, Temporary Chairman.** (3-0)

**Chairman.** Cathy called for nominations for Chairman. Leigh made a motion, seconded by Dave F. and it was voted to appoint **Chuck, Chairman.** (3-0)

The meeting was turned over to Chuck.

**Vice Chairman.** On motion made by Dave F., seconded by Chuck it was voted to appoint **Leigh, Vice Chairman.** (3-0)

**Township Manager.** On motion made by Leigh, seconded by Dave F. it was voted to appoint **David Albright, Township Manager.** (3-0)

**Secretary/Treasurer/Office Manager.** On motion made by Leigh, seconded by Dave F. it was voted to appoint **Cathy A. Martinelli, Secretary/Treasurer/Office Manager.** (3-0)

**Roadmaster.** On motion made by Leigh, seconded by Dave F. it was voted to appoint **Merton Whitney, Roadmaster.** (3-0)

**CPA.** On motion made by Chuck, seconded by Leigh it was voted to appoint Zelenkofske Axelrod to audit the 2008 books. (3-0)

**CPA Consulting Firm.** On motion made by Leigh, seconded by Dave F. it was voted to appoint **John J. Riley, CPA Consulting Firm.** (3-0)

On motion made by Dave, seconded by Leigh (3-0) the following appointments/reappointments to one-year terms were made:

Sewage Enforcement Officer – H.M. Beers, Inc.  
Alternate Sewage Enforcement Officer – Jeryl Reinhart  
Soil Scientist – Mark Mills of Soils Resource Limited  
SEO Secretary – Andrea Kennedy  
Township Engineer – Reilly Associates

Township Solicitor – Joseph P. McDonald, Jr.  
Earned Income Tax Collector – Joanne M. Wernet until 1/31/09, Berkheimer 2/1/09  
Comptroller – Rusty Lotruglio  
Vacancy Board – Board of Supervisors and Kim Lutz  
Zoning Officer – Walter Hansen  
Attorney for Zoning Officers – H. Clark Connor  
Zoning Hearing Board Attorney- Jerry Hanna  
Solicitor to the Planning Commission – Tim McManus of Cramer Swetz, & McManus  
Secretary to the Planning Commission – Cathy A. Martinelli  
Supervisors voting delegate – Leigh Kane  
Special Council for Bargaining Agreements – Mike Carr of Stevens & Lee  
Special Council for Insurance Consulting – Michael Collins, Esq.  
Township Auditor (To fill Joe Rehm resignation) – Nancy Parks

**New Hires.** None.

**Agriculture Area Advisory Committee** – None.

**Zoning Hearing Board Appointment/Reappointment.** (5 yr. term) On motion made by Chuck, seconded by Leigh it was voted to reappoint Bob Reeder and appoint Kim Lutz. (3-0)

**Planning Commission Appointment/Reappointment.** (4 yr term) On motion made by Leigh, seconded by Dave F it was voted to reappoint Larry Smith and Dick Rodenbach. (3-0)

**Park Commission Appointment/Reappointment** (4 yr terms) to be determined at a later date.

**West End Park & Open Space Commission.** On motion made by Leigh, seconded by Chuck it was voted to appoint Dave Fleetwood to a 1 year term.

**Building Code Board of Appeals Appointment/Reappointment.** (1 yr term) On motion made by Leigh, seconded by Dave F it was voted to appoint Karen Hayes to a 1 year term, and to appoint Bill Reinhart to a 2 year term (3-0)

On motion made by Chuck, seconded by Dave F the following union contract details were approved as written (3-0):

**Union Employees PTO (paid time off) – As per the union contract.**

**Union Employees Holidays – As per the union contract.**

**Union Employees Wages – As per the union contract.**

**Non Union Employee Wages.** On motion made by Leigh, seconded by Dave F it was voted to give the Zoning Officer and Comptroller a federal cost of living increase. (3-0)

**Union Employees Mileage Reimbursement.** 2009 IRS rate is 55 cents per mile. On motion made by Dave F, seconded by Leigh it was voted to approve this rate. (3-0)

**Non Union Employees Mileage Reimbursement.** 2009 IRS rate is 55 cents per mile. On motion made by Dave F, seconded by Leigh it was voted to approve this rate. (3-0)

**Non Union Management Employee Contracts.** Dave Albright, Cathy A. Martinelli, Merton Whitney. On motion made by Chuck, seconded by Leigh it was voted to approve these Management Contracts with a federal cost of living increase. (3-0)

**Board Meetings** – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month unless otherwise advertised and Plans will be reviewed at the first meeting of each month. On motion made by Chuck, seconded by Leigh it was voted to approve the above Board meeting schedule. (3-0)

**Work-sessions** on Mondays at 7:30 a.m. On motion made by Chuck, seconded by Leigh it was voted to approve the above work-session schedule. (3-0)

**Bill Approval** – Authorization to pay bills on due dates to avoid late charges, along with payroll. On motion made by Dave F, seconded by Leigh it was voted to approve the above bill approval. (3-0)

**Public Comment.** None.

**Supervisors Comments.**

**Leigh Kane** – Wanted to thank everyone for their hard work this past year. I think Dave Fleetwood has done a great job. I am very comfortable with the staff and I think we all work well together.

**Dave Fleetwood** – I think we all work well together, I enjoy working with everyone, getting involved in the community to make it a better place for all of us.

**Chuck Gould** – Agrees with both of the above statements and said it is a privilege to be here.

**Adjournment.** There being no further business, on motion made by Chuck, seconded by Leigh it was voted to adjourn the reorganization meeting at 6:49 p.m. (3-0)

Respectfully submitted,

Cathy A. Martinelli  
Recording Secretary